

# THE PROGRAMS COMMITTEE



## Education

Get to know the speakers and become a mini-expert.



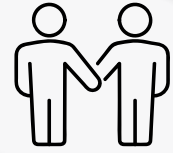
## Project Management

Run with an idea! Bring a program to life from conception to completion.



## Collaboration

Benefit from the support and collaboration of your peers as you work to bring each program to fruition.



## Connections

Expand your network by connecting with local and national SMPS members and A/E/C professionals.

## About Us

The Programs Committee's mission: to plan, orchestrate, and deliver programs that enrich knowledge and advance the experience of our members. Each year, we prioritize industry trends, providing our members with a diverse range of programs, including seminars, lunch & learns, panel discussions, site tours, networking events, and much more! This is achieved through collaborations with external organizations and national experts. Our goal is to strike a balance between excitement and engagement through networking, all while integrating essential education elements.

## Our Responsibilities

- Attend monthly program planning meetings and communication.
- Conduct surveys to understand member/non-member expectations and needs.
- Coverage of diverse geographies, marketing domains, roles/levels, industries, and formats.
- Manage event calendar.
- Program Committee volunteer initiatives.
- Handle all program planning and execution, including selection and coordination of presenters/speaker(s).
- Coordinate program logistics, handouts, and posting (often performed by sub-committee chairs).
- Introduce speakers and sponsors at events (often performed by president).

## Join Us

For more information on the membership committee, reach out to our Program Chair Samantha Melhorn at [programs@smpscentralpa.org](mailto:programs@smpscentralpa.org).